

Agenda with NOTES
CSHE Executive Committee • Tuesday, March 2, 2021 • 3-4pm • via Zoom

PRESENT: JACK WHEATLEY, TINA LINK, JARED ERICKSON, GIL FELIICANO
ABSENT: ELISA LARA

1. **Status/Agenda for next General Meeting (all)**
 - 1.1. Hybrid, correct? YES
 - 1.2. Agenda for 3/10; ADD BREAKOUT ROOMS
 - 1.3. Action Items
 - 1.3.1. Owners; ASSIGN
 - 1.3.2. Update; REVIEW NOTES
2. **Quarterly financial update (Link).** LISA'S REPORT; LOOKS GREAT; FELICIANO TO GIVE TO LINK: AB STATEMENT, RECURRING SUBSCRIPTIONS AND LISA'S REPORT FOR HER REPORT.
3. **DFC Coordinator update (Feliciano)**
 - 3.1. Ad Hoc e-team? LINK/YES; WHEATLEY/YES
 - 3.2. Core Measures letter to CDC. FELICIANO WORKING ON.
 - 3.3. Letter to Rep Moeller re: HB0193 and HB0715. FELICIANO TO SEND LETTER TO MOELLER AND MOELLER TO SEND SYNOPSIS
 - 3.4. Need a secretary. PROPOSE TO CSHE
 - 3.5. SWOT. DO IN APRIL WITH CSHE
 - 3.6. MOU. RENEGOTIATE. WHEATLEY/FELICIANO TO DRAFT THEN TO JAMES BRUNETTI FOR APPROVAL THEN DEB HOWE FOR APPROVAL; GIVE CLEAN VERSION TO DAPHNE SANDOUKA
 - 3.7. Grantor stated weaknesses* TABLE; MAYBE INSTEAD OF FINANCIAL MEETING THIS WEEK
 - 3.8. School Sector rep: KIMBALL AND LARSEN PRINCIPALS? JOHNSON MAIN CONTACT. CONNECT CLEAN COMEDIAN WITH KMS.
 - 3.9. Disney Tx. SEND CHECK REQUEST
 - 3.10. CADCA MidYear: 7/11-15 virtual \$475 EB. ASK CSHE
 - 3.11. NCA
 - 3.11.1. -Week 1: Pava
 - 3.11.2. -Week 2: Erickson
 - 3.11.3. -Week 3: ASK SCHNEIDER F/SEP 20-23, 2021
 - 3.12. DH digital subscription \$99/yr. LINK/YES; WHEATLEY/YES
 - 3.13. REMOVE: non-CIAs? (Northern Illinois Recovery, Greater Elgin Family Care Center, Marc Bear McDonald's). WHEATLEY TO FOLLOW UP WITH NIR AND McD'S; FELICIANO TO FOLLOW UP W/GEFCC
 - 3.14. Ready for youth events? WHEATLEY/YES; LINK/YES; PROPOSE TO CSHE
 - 3.15. Rx TBD - two of them this April; NO MAJOR OBJECTIONS FROM WHEATLEY AND LINK. FELICIANO TO DISCUSS FURTHER WITH JAMES BRUNETTI.

- 3.16. ECS retreat/\$100 pp (reg closes 7/31); MAX: 2 ppl.; 5.5 hour drive. LINK/YES; WHEATLEY/YES BUT MAYBE ASK SOMEONE IN CSHE THAT MIGHT BE INTERESTED IN CSHE LEADERSHIP.
 - 3.16.1. -Louisville, KY Sept 8, 9 & 10
 - 3.16.2. -Wednesday 9/8: 12:30pm-4pm (pre-retreat?)
 - 3.16.3. -Thursday 9/9: Check In starts at 9am day ends c. 4pm
 - 3.16.4. -Friday 9/10: 9am-3pm
 4. **OTHER** (all). NOTHING
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5. Key Documents Review (Gil)

- 5.1. Action Plan
- 5.2. Logic Models review ([Alcohol](#), [Opioids](#), [Cannabis](#)) ([updated](#) ECS)
- 5.3. [Community Assessment](#) review
- 5.4. [Evaluation](#) Plan review
- 5.5. [Sustainability](#) Plan review
6. **Received resignations/replacement appointment (or call for elections if two vacancies)**
7. **Conflict resolution matters** (Jack)
8. **Public representative report** (Jack)
9. **Bylaws**

**The applicant does not provide details on the challenge of participation of the second largest school system that may impact their effectiveness on addressing youth substance use in the community*

- *Applicant fails to descriptively or adequately provide a real concrete method of assessment and data collection for the youth substance abuse problem in its specific community. The applicant notes the actual school district in which the coalition works does not have current 30day use or other Toth ATOD relevant data. The coalition is using data from a County level, which may or may not reflect the specific problems faced in its service area. More detail as to how the coalition plans to obtain coalition geographic specific data would have given this section a better score*
- *The coalition-building strategy in the applicant's planned approach does not include discussion of how this specific goal relates directly to a reduction in substance use by youth.*
- *Recruitment of youth that represents the community in which the coalition serves is not clearly defined. It does not describe if any targeted recruitment efforts will be made to ensure that participation is representative, i.e., race, ethnicity, socio-economic, etc.*
- *The applicant does not provide details as to how they will execute their strategies as it relates to strengthening the leadership of the coalition, assessing the capacity of the coalition and strengthening 12-Sector roles and responsibilities*
- *Applicant failed to include work history of a key staff member that includes a resume for verification of experience*