

## MINUTES

CSHE Executive Committee • March 31, 2020 • 3pm • via Zoom

Present: Gil Feliciano (staff), Jared Erickson (staff), Tina Link (Treasurer), Jack Wheatley (President).

Absent: Elisa Lara (Vice President)

Call to order 3:06pm

1. Status/Agenda for next General Meeting (all). Whether we have a meeting or not was discussed in light of the current Covid-19 crisis and State of Illinois Stay-At-Home Order. The draft agenda for April 8 was reviewed and given nothing was pressing, other than Action Groups, it was decided to cancel. Furthermore, with many Coalition members being from the healthcare sector, they may not be available and/or called out of the coalition meeting. Action Groups need activity but too problematic to do virtually on a large group.
2. Quarterly financial update (Tina). No report at this point because updated numbers and answers to questions are still forthcoming from fiscal agent. Feliciano shared an update on last several months of Associated Bank account activity. For quarterly updates to coalition, all three accounts to be reported: DFC, STOP-Act and Associated Bank. Statements are available to anyone at anytime.
3. DFC Coordinator update (Gil)
  - 3.1. Progress Report. Done and approved but not uploaded on website it. Jared to follow-up.
  - 3.2. Continuation Grant Application. Original due date of April 3 rescheduled for June 8, 2020. Many edits done. Much still to do. A review by all to be done before finalization. Gil to get more clarification from ECS on their edits/comments.
  - 3.3. Budget. Needs to be done. Part of application. Input sought as to potential costs associated with Action Plan. Input to be given to Feliciano for input.
  - 3.4. Virtual events in light of stay-at-home order. Erickson to come up with ideas. Many Action Items affected by Stay-At-Home order. Hoping grantors understand limitations to public events under the current Covid-19 crisis. Notes to that effect to be added by Feliciano.
4. Event & activities Schedule
  - 4.1. April: Prom Week table at schools CANCELLED.
  - 4.2. 4/17 EPD's Operation Prom Night CANCELLED.
  - 4.3. 4/29 EHS prom assemblies (830-1030a) CANCELLED.
  - 4.4. 6/13 Juneteenth (1-8p) CANCELLED.
5. OTHER
  - 5.1. Daniel Ament (speaker). Good speaker for maybe next year.

- 5.2. ECS' Online Self Assessment. Wheatley and Erickson to take. Feliciano to add to cancellation notice to members. Due April 17th? Feliciano to ask ECS. Participation may be higher than normal given everyone's at home nowadays.
  - 5.3. Erickson reported social media doing good including new followers, likes, etc. Wheatley to submit ideas to Erickson by week's end.
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6. Key Documents Review (Gil). TABLED.
7. Received resignations/replacement appointment (or call for elections if two vacancies). None.
8. Conflict resolution matters (Jack). None
9. Public representative report (Jack). None
10. Bylaws. Nothing to report.

Adjourned: 3:36pm