

Minutes
CSHE Executive Committee • Oct 1, 2019

Present: Mark Whaley, Jack Wheatley, Jessica Reed, Gil Feliciano, Jared Erickson, Tina Link, Jenny Wagner (VIA phone), Elisa Lara, and Evaluator Mary Ann Wojton (via phone)

Started at 3:06pm

1. Vacancies: Due to no one volunteering for treasurer position at the last elections, it was discussed as a group. Jack shared expectations of the position. Tina Link volunteered as treasurer.
2. Agenda for General Meeting: Executive committee discussed the agenda for the October CSHE General Meeting. The logic model will be addressed, as the local conditions need to be updated.
3. Financial Update: Due to recent changes in the Renz/Ecker merger, currently the Renz credit card is unable to be used. This means the checking account at Associated Bank has been used to pay for a few things. There was discussion about how now would be a good time to meet with the financial people at Ecker and to meet with the executive director of Renz as an introduction to the new president/board of CSHE and get clarity on mutual expectations with fiscal agent including procedures for payment, etc. The motivational speaker that was discussed in prior meetings for Larsen MS is on hold until after further discussions with the principal regarding IYS.
4. Bylaws: Jack, Jessica, and Mark volunteered to convene an ad-hoc committee to review/recommend changes to the bylaws.
5. Public representative: Due to the current bylaws, this section is put on the Executive Committee agenda. Gil reiterated that the President will be the contact person for any media requests.
6. DFC Coordinator Report: Gil asked if anyone was interested in going to CADCA this year. Tina, Jack, and Jessica expressed interest in going. The grant will pay for two people to go and usually CSHE has been able to secure a grant from Hanover Township to send a third person. He also mentioned there is an incident policy and procedures that he is working on editing. This will be brought to the whole CSHE board at the next meeting.
7. Events & Activities: The annual board retreat will be held on October 7 from 9am-12pm. Gil asked for the expectations of the board retreat. There will be a Club LITe in October, along with Drug Take Back Day. In November, the Elgin Police Department will be hosting an Illinois Cannabis Legalization and Community Impact panel discussion with CSHE.
8. Key Documents Review: The documents were reviewed briefly. These documents will be reviewed in detail on Monday at the retreat. The sustainability plan will be reviewed in detail.
9. Conflict Resolution: None current.
10. Other: Gil provided an update in regards to the Disney tickets that CSHE received last year for Red Ribbon Week. These tickets were saved for community organizations, but due to no events it was decided to put them on Bidding for Good next month.

Elisa Lara motioned for adjournment. Tina Link seconded. Meeting adjourned at 4:09pm.