

MINUTES

Wednesday, March 14, 2018

Coalition for a Safe & Healthy Elgin

Renz Center • 2 American Way • Elgin IL 60120

CSHElgin.org

PRESENT: Aurora Valencia (Other), Kiesha Williams (School), Keith Goins (Faith-based), Adam Schuessler (Enforcement), Mark Whaley (Enforcement), Jessica Reed (staff), James Nicklen (Government), Jack Wheatley (Faith-based), Patricia Williams (Parent), Gil Feliciano (staff), Jennifer Fukala (Civic), Helenn McManaman (Healthcare), Rudy Fausto (staff), Eric Echevarria (Enforcement) Juan Camargo (Youth-Serving).

10:30-Welcome/Introductions/Mission Statement

10:35-Minutes

- Gil Feliciano presented the minutes to coalition members from February's meeting. There were no objections to February's minutes at the meeting and they will be finalized and added to the website by Friday.

10:40-Action Plan Items

- Gil Feliciano started the discussion by explaining the code in parenthesis by each item of the action plan. Each item on the agenda will be followed by the code, which will lead back to the Action Plan [sheet](#) that has all the activities for the DFC & STOP-ACT grant. For example, code "G1O1S2A1" refers to Goal 1, Objective 1, Strategy 2, Action item 1.
- Gil Feliciano showed the updated flyer for CSHE to the coalition. The flyer is available in [English](#) and [Spanish](#).
- Gil Feliciano discussed the March Club LITE event. Gil reported that there were 236 middle school students who attended the event.
 - Gil shared the finances from the event, which cost less than the previous event due to being able to reuse many items. There were two options for food for the students, tacos from Los Girasoles for sale for \$2 a taco and Jimmy John's donated three trays of subs, of which many were sold for \$1; the remaining sandwiches were given away. Water was provided for free, although due to the number of kids, the event ran out of water and cups (both replenished) a couple of times throughout the event.
 - More volunteers are needed to keep chaperoning the event, especially with such a large number of students. Will likely cap attendance henceforth.
 - DNA offered to help look for other locations to host the event if we need a larger capacity space.
 - April 13 is the next event, which is for High School Students. It will be from 7-11pm at Imago Creative Studios.
 - The website has been updated with a separate tab for Club LITE information. The website is geared towards parents, providing information on the guidelines of

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the night. Members suggested adding links for registering for volunteering and have a link to sign up for more information on future dates. It was noted unknown volunteers may be asked to submit to Renz Addiction Center's existing volunteer vetting process which includes background checks.

- There was some confusion on the "What's Happening in Elgin" Facebook page. Coalition members discussed that with more information available to parents, along with spreading the positive word, hopefully we can avoid future confusion. Several members mentioned that that Facebook page is usually very negative and suggested finding other places to promote the information.
- SSG James Nicklen briefly shared that an Action Group met to discuss the assessment several times and needs to meet one more time before the next meeting in order to put together information to present to the coalition.
- Gil Feliciano shared that a date has been picked to do a Sticker Shock campaign in the community, in coordination with other coalitions in Northern IL. The coalition will partner with the summer program put on by the Renz Center, called LEAD, along with any other individuals who are interested. The event will be held on Friday, June 15.
- Gil Feliciano shared that a date has also been picked to do Bottle Neckers, which is placing "door hangers" around bottles of alcohol to remind people the dangers of underage drinking. The event will be put on July 2, using students from the LEAD program, along with any other individuals who are interested.
- Gil Feliciano asked for the coalition's opinion on hosting an element of the Cinco de Mayo event that will be held downtown Elgin on May 4: a Jalapeno Eating Contest (JEC). There were no objections to being involved in this event. If anyone is interested in helping out with this event, please contact Gil.
- Gil Feliciano shared an opportunity to be involved in Love Elgin Day on June 9. The event will run from 9am-2pm, with a youth event to follow. CSHE will be planning on hosting a table and providing a resource guide for students. There were no objections to this event.
- Gil Feliciano provided time for coalition members to walk around the room and sign up for being involved in specific action plan activities.
- Gil Feliciano introduced the topic of action group structure. There has been a committee that has met several times to discuss what the structure of the group should be. They developed two pieces of structure, the action group structure and leadership structure.
 - The action group is another name for subcommittee and these groups will be responsible for various tasks on the action plan. However, these groups will be fluid and possibly temporary, so members don't have to be stuck in just one group.
 - The committee also developed a leadership structure made up of President, Vice President, Secretary, Treasurer, and Member At-Large.

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- Kiesha Williams asked if the bylaws have been revised yet. Due to the restructuring of the group, they have not, but the leadership committee will begin working on them, once the committee has been formed.
- Coalition members were invited to cast an anonymous vote to fill the positions. Those who have already expressed an interest in the positions were introduced to the meeting.
 - For President, Keith Goins received 12 votes, no write-ins.
 - For Vice President, SSG James Nicklen received 12 votes, no write ins.
 - For Treasurer, Jack Wheatley received 11 votes, no write ins, 1 blank ballot.
 - For Member at large, Mark Whaley received 12 votes, no write ins.
 - For secretary, there was no candidate. Kiesha Williams received two write in votes but did not accept the nomination. For now, the position will remain open. If anyone is interested, please talk to Gil Feliciano.

11:50-Open Floor

- Rudy Fausto shared a design he has been working on for a medical cannabis brochure. Members suggested using one of the pages as a place to cite the sources, so it looks factual and doesn't infringe on copyrights. Members also suggested having the brochure made in English and Spanish.
- Several members brought up Club LITe again, in regards to surveys. Some members felt that it was very important to keep the student ID's at the registration table due to making sure the students are in the building the whole night. They also suggested having the students complete a survey, possibly on survey monkey, before they get their ID back at the end of the night. Also, if possible, having a packet of information regarding CSHE to give to the parents as they pick up their student is a good way to get information out about CSHE and Club LITe.
- Patricia Williams shared that the Literacy Connection is hosting its annual Trivia Bee on April 28. For more information, email elginliteracy@gmail.com.

12:00-Meeting Adjourned. Evaluations were requested to be filled out and turned in before leaving.

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